



## NPESC's Business Advisory Council Meeting Minutes

NOECA, 219 Howard Drive, Sandusky, OH 44870

Thursday, December 17, 2020  
9:30 AM

- I. Call to Order and Roll Call of Members
  - a. Present: Jim Rinaldo, Daryl Deering, Paul Lockwood, Sarah Ross, Beth Hannam, Heather Horowitz, Doug Crooks, Andrea Smith
  - b. Absent: Carole Kuns, Carol Knapp,
- II. Introduction of Visitors: Carolyn Rodenhauser, Ottawa County Improvement Corporation, Kelleigh Beatty, Erie County Economic Development Corporation
- III. Motion to approve meeting [minutes from the September 30, 2020 annual meeting](#)
  - a. Motion made by: Paul Lockwood
  - b. Seconded by: Jim Rinaldo
  - c. Needed changes:
  - d. All in favor: 8                      Opposed: 0                      Motion: Passed
- IV. *Correspondence, Announcements and Information:*
- V. Old Business:
  - a. Update on Oct. 23, 2020 - Keynote Event: *Unleashing Passion, Purpose & Performance in Younger Generations*
    - i. 101 joined live session and 156 viewed the recording
    - ii. It was requested for BAC to host Mark again for a Spring follow up session. *He would delve into things touched on previously (connecting the dots further) as to bring greater clarity and strategies to unleash passion, purpose, and performance in younger generations. It will also go into things not yet discussed such as the power of a Professional Skills Rubric, The Wade Factor for connecting with young people, impactful virtual and in-person engagement, and shifting the paradigm in education and workforce development.*
      1. Council asked Andrea to look into availability and cost
  - b. [Business Advisory Council plan](#) was submitted to ODE on Dec. 14 (Deadline extension this year to Dec.15). NPESC and all member districts met the deadline of submission requirements.
  - c. A Supplement to the annual plan was created, posted and submitted to ODE with annual plan: [2020-21 NPESC BAC's Strategies & County Committee Action Steps](#)
  - d. Ohio Business-Education Leader Awards for Excellent Business Advisory Councils Program
    - i. An application for NPESC and the four county BAC committees was submitted. Items

submitted with the application include the following: [BAC Annual Plan](#) (including new Membership list), [2020-21 NPESC BAC's Strategies & County Committee Action Steps](#), [2020 Joint Annual Statement](#), and [Award Program Addendum](#)

- ii. Here is the link to the award rubric that will be used to judge all applications. [ODE's Award Rubric](#)

#### VI. New Business:

- a. Reminder that the Joint Annual Statement for 2020-21 is required to be posted by March 1. (See law). Andrea Smith will work with the Economic Development Directors and committee Chairmen to compile all of the information for this statement.
  - i. *According to state law, the advisory council must publish a joint statement to report progress on work they outlined in the plan for the year, summarize actions taken and actions pending, and specify how the council and the board have fulfilled their respective responsibilities under the law. At a minimum, the joint statement should reference:*
    - 1. *Meetings conducted by the council;*
    - 2. *The council's plan and implementation progress;*
    - 3. *Brief summaries of specific activities the council conducted;*
    - 4. *The nature of the council's advice and recommendations, if any, on needed employment skills and curriculum development to instill those skills;*
    - 5. *The nature of the council's advice and recommendations, if any, on economic and job market changes and the types of employment in which future jobs are most likely to be available; and*
    - 6. *The nature of the council's advice and suggestions, if any, for developing working relationships among businesses, labor organizations and educational personnel.*
- b. Andrea Smith provided an update on the current status of YouScience Implementation based on the information supplied by school contacts documented on the following chart. [Regional YouScience Implementation Update](#)
- c. Montgomery County ESC's BAC "Levels of Involvement" chart was shared for informational purposes. Brief discussion was held about the levels of involvement and need for something like this in our region in the future.

#### VII. Committee Reports:

- a. Erie County Update provided by Sarah Ross.
  - i. Most recent meeting held on Dec. 1, 2020. Discussion was help about hosting a Teacher Business Boot Camp for 2021 the first week of August. Preferably this will be a face-to-face event or a combination of some virtual and face-to-face tours. The Erie Co BAC will re-apply to Erie County Foundation and Wightman-Weber for funding. Andrea is an adjunct professor for Ashland University so she can oversee the graduate credit and work with Ashland to get the program approved.
  - ii. The group has made a shift in priorities for the year from a communications/awareness of BAC to a communications/awareness shift of careers available in Erie County and the skills required for those positions.

iii. Next meeting is scheduled for January 5, 2021.

b. Huron County Update provided by Heather Horowitz.

i. The Career Fair scheduled for April 2020 was cancelled due to COVID-19. The Huron County group is organizing a virtual event for seniors for Spring 2021. The FYRE starter program was able to be provided virtually last summer and reach 55 youth. The EDGE resource was used. The same activities established for 2019-20 are being implemented again for 2020-21.

c. Ottawa County Update was provided by Carolyn Rodenhauer.

i. The most recent meeting was held on December 4th. The committee applied for an Industry Community Sector Grant and is waiting to hear on receipt. The CEO Internship program currently has 27 students involved this year. The Skilled Trades Academy is up and running for year 2 with 12 students involved.

d. Sandusky County update was provided by Beth Hannam.

i. All meetings this fall have been held via Zoom with still good participation. THINK Manufacturing Showcase has pivoted this year to offer a virtual component. They are creating videos by March that will be shared with all schools for use with freshmen. The intention is this event will be held in a face-to-face format for October 2021. The 4CG group is hosting a graduating senior job fair in a virtual format the second week of April. The second Teacher Manufacturing Boot Camp is being planned for June. Funding for the graduate credit has already been secured by the United Way. Applications for teachers will be sent out in February with announcements of acceptance being made by mid April.

VIII. Motion to adjourn the meeting

a. Motion: Daryl Deering

b. Seconded : Jim Rinaldo

c. All in favor: 8                      Opposed: 0      Motion Passed

IX. Next Meeting: March 17, 2021 at 9:30 AM at NOECA (219 Howard Drive, Sandusky)